

MONTHLY TOWN BOARD MEETING – AUGUST 10th, 2015

Supervisor Richard Keaveney opened the monthly meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag, followed by a moment of silence.

PRESENT: Supervisor Richard Keaveney
Councilperson Alan Miller
Councilperson Brenda Adams
Councilperson David Patzwahl
Superintendent of Highways, Bernhard Meyer
Town Clerk/Tax Collector, Charlotte Cowan

ABSENT:

AUDIENCE: 11

MINUTES:

MOTION: Councilperson Brenda Adams made a motion with second by Councilperson Alan Miller, to accept the minutes of the July 13th, 2015 minutes.

Roll call showed: Supervisor Richard Keaveney – yes;
Councilperson Alan Miller – yes;
Councilperson Brenda Adams – yes;
Councilperson David Patzwahl – yes.

Motion carried.

BILLS:

MOTION: Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to approve the payment of the General Fund Bills: #230-#263 in the amount of \$15,401.87 and the Highway Fund, #81-#88 in the amount of \$3,369.47. 4-ayes

Roll call showed: Supervisor Richard Keaveney – yes;
Councilperson Alan Miller – yes;
Councilperson Brenda Adams – yes;
Councilperson David Patzwahl – yes.

Motion carried.

Supervisor's Monthly Finance Report

Town Clerk	\$ 403.35
Highway Fund:	\$358,913.01
Highway Fund – Capital:	\$233,544.80
Lighting Districts:	\$ 2,677.87
Ambulance Districts	
And Fire District:	\$.59
Building Inspector:	\$ 11,443.00
Planning Board:	\$ 200.00
Recreation:	\$ 7,775.63
General Fund Balance:	\$337,236.70
Court Revenues:	\$ 9,744.00 (June 2015)

Zoning Board of Appeals: \$ 0
Tax Collector: \$ 10.00

RESOLUTION #63 – APPOINTING THREE PLANNING BOARD MEMBERS –

Katrina Groboski –expiring term 12/31/2015

Jeffrey Sotek -----expiring term 12/31/2016

David Birch -----expiring term 12/31/2019

MOTION: Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adopt resolution #63. 4-ayes

Roll call showed: Supervisor Richard Keaveney – yes;
 Councilperson Alan Miller – yes;
 Councilperson Brenda Adams – yes;
 Councilperson David Patzwahl – yes.

Resolution #63 adopted.

RESOLUTION #64 – AMENDING THE 2015 ORGANIZATIONAL RESOLUTION #40 APPOINTMENTS.

MOTION: Councilperson Alan Miller made a motion with second by Supervisor Richard Keaveney to adopt Resolution #64. 4-ayes

Roll call: Supervisor Richard Keaveney – yes
 Councilperson Alan Miller - yes
 Councilperson Brenda Adams – yes
 Councilperson Carrie Bither – yes
 Councilperson David Patzwahl – yes

Resolution #64 adopted.

RESOLUTION #65 – 2015 BUDGET TRANSFER

MOTION: Supervisor Richard Keaveney made a motion, seconded by Councilperson David Patzwahl, to adopt Resolution #65. 4-ayes

Roll call: Supervisor Richard Keaveney – yes
 Councilperson Carrie Bither – yes
 Councilperson Brenda Adams – yes
 Councilperson Alan Miller – yes

Resolution #65 adopted.

MOTION: Councilperson Brenda Adams made a motion, seconded by Councilperson David Patzwahl, to install a new alarm system by Berkshire Alarm Company, in the Town Hall Building and install wiring for the AED. 4 ayes

Roll call: Supervisor Richard Keaveney – yes
 Councilperson Brenda Adams – yes
 Councilperson Alan Miller – yes
 Councilperson David Patzwahl –yes.

Motion Carried

MOTION: Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to purchase three shade trees from Windy Hill Farm for the Children’s Play Area in the Town Park, cost not to exceed \$1,500.00 including planting (guaranteed for one year). 4-eyes

Roll call: Supervisor Richard Keaveney – yes
Councilperson Brenda Adams – yes
Councilperson Alan Miller – yes
Councilperson David Patzwahl –yes.

Motion Carried

MOTION: Councilperson Alan Miller made a motion, seconded by Councilperson David Patzwahl, to purchase two (2) signs for the Flatbrook Cemetery at \$425 and \$175. 4-eyes

Roll call: Supervisor Richard Keaveney – yes
Councilperson Brenda Adams – yes
Councilperson Alan Miller – yes
Councilperson David Patzwahl –yes.

Motion Carried

Board Discussion

1. **Street Light:** the new street light has been installed at the Town Hall crosswalk. Supervisor Richard Keaveney said that he contacted the County and they filled in the large pot hole at the front of the Town Hall.
2. **Stoddard Field Equipment:** the new field equipment purchased has arrived and is in the park shed awaiting installation. The Town Highway will install the equipment.
3. **2016 Budget/Tax Cap:** Supervisor Richard Keaveney said that there will be no tax increase this coming year. A 2½% increase is requested for the ambulance service and that will be collected by the County, if approved by the Town Board.
4. **Zoning Law update:** Town Zoning Law amendments and applicants applying for permits has drawn attention to the fact that if a completed Zoning Law with updates is incorporated into one package the public would have a completed Zoning Law to address questions. Mr. John Stelling, a member of the Zoning Board, Mr. Pierre Gontier, member of the Planning Board; and Councilperson Alan Miller have volunteered to review and create a draft. All of the updates will be placed on the web-site in PDF form, with a footnote showing when changes took place/or take place. The “draft” will be created in two colors to show the changed wording.
5. **Town Hall 911 address:** Supervisor Keaveney said that the Town is not doing dishonor to Mr. Sylvester Walker. The Town cannot change the Town hall address. The Town purchased the driveway up to the curve, it is a user road. Superintendent of Highways, Bernhard Meyer, will review the issue.
6. **Pond at Stoddard Park:** Supervisor Richard Keaveney said that he is speaking with the Army Core of Engineers concerning the pond conditions.

ASSESSOR’S Monthly Report:

Data Verifications-

- Lee has been able to get a small number of data verifications completed this year- under 50.
- I have been doing the verifications of the Queechy Lake area myself. 1 has been able to

complete these during normal working hours. There will be no charge to the town for these verifications. So far I have completed about 95, saving the town \$570 that was budgeted for these. I will finish up Queechy Lake area and head to Mercer Mt.

- There are 1400 parcels that need to be verified. The money is in the budget to complete this project this year. I do not think we will have even a 3rd completed by September.
- The County is in the process of hiring a Full time Data Collector. Because the money is already in the budget I am suggesting that any parcels not completed by Oct 1 be outsourced to the County. The cost is exactly what we had already budgeted for. The data collector would still be under my direction. The work would be completed weekly until the project was final. It would be finished this year. This will also be considered a shared service.

Around the office-

- A scanner was purchased. All 1400 property files are being cleaned out, gone through and will eventually be scanned. This is a 2/3 year project.
- All new incoming documentation of any sort is now being scanned. All exemptions, etc. will be scanned. This will eliminate much of the paper in the office over the next 2/3 years.
- I attended 2 days of Continuing ED titled "Agricultural issues that Assessors Face" - some new information was brought to light and I will be reviewing a few of the files for accuracy.

Highway Report – Highway Superintendent Bernhard Meyer read the Highway Report.

ACTIVITIES:

On Sunday the 19th severe storms went through the area. The crew and I were out cutting trees for a few hours. The next day we went to help Chatham get their roads open.

We chip sealed Frisbee Street with help from Austerlitz, Ghent and Chatham.

Received notice from NYS DOT that traffic counters are being placed on some of our roads. Edwards Park North, Miller Road, Peaceful Valley Road, Post Road and Schoolhouse Road.

The OGS salt bid has been opened - it appears we are looking at a 10% increase in salt prices. I'll know more when the bids get awarded.

The random drug & alcohol test had my name on it this time.

I went to a state meeting which again was very informative.

We had an inspection done by The Hartford Steam Boiler Inspection and Insurance Company. They inspect boilers for NYMIR which carries our insurance on the buildings.

Superintendent of Highways, Bernhard Meyer, said that NY State is taking traffic counts of Dead End Roads. This is a one-time road inventory.

The Highway crew will work on the Stoddard Park tennis back board, the basketball hoop, and install the new equipment for the Park purchased by the Recreation Committee.

Public Discussion:

1. Kevin Robinson, communications and media relations, from the Berkshire Farm invited the public to the Farm's picnic.
2. Ms. Wendy Dwyer asked about a call list that the Berkshire Farm could notify residents when the boys' are off campus. Mr. Robinson said to call his office.

Executive Session: Supervisor Richard Keaveney asked to enter into executive session to discuss a legal matter.

Motion: Motion made by Councilperson Brenda Adams, seconded by Councilperson David Patzwahl. 4-ayes

Roll call: Supervisor Richard Keaveney – yes
Councilperson Brenda Adams – yes
Councilperson Alan Miller – yes
Councilperson David Patzwahl –yes.

Motion Carried

Motion made by Councilperson Brenda Adams, seconded by Councilperson Alan Miller, to return to the regular meeting at 9:23 p.m. 4-ayes

Roll call: Supervisor Richard Keaveney – yes
Councilperson Brenda Adams – yes
Councilperson Alan Miller – yes
Councilperson David Patzwahl –yes.

Motion Carried

Supervisor Richard Keaveney said that there were no motions or decisions made while in executive session.

Adjournment: A motion was made by Councilperson Brenda Adams, seconded by Councilperson Alan Miller, to adjourn the meeting at 9:24 p.m. 4-ayes

Roll call: Supervisor Richard Keaveney – yes
Councilperson Alan Miller – yes
Councilperson Brenda Adams – yes
Councilperson David Patzwahl - yes

Motion carried.

Respectfully submitted,
Charlotte L. Cowan, MMC/RMC

**items are amended and correction is highlighted*