

**March 13<sup>th</sup>, 2017 – Town Board Meeting**

Supervisor Richard Keaveney opened the meeting at 7:04 p.m.

**PRESENT:** Supervisor Richard Keaveney  
Councilperson Alan Miller  
Councilperson Brenda Adams  
Councilperson Terese Platten  
Councilperson David Patzwahl

**AUDIENCE: 9**

**MINUTES:**

**MOTION:** Motion made by Councilperson Brenda Adams, seconded by Councilperson Terese Platten approve the February 13<sup>th</sup>, 2017 audit minutes and the February 13<sup>th</sup>, 2017, Town Board meeting minutes. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes;  
Councilperson David Patzwahl – yes.  
Motion Carried.

**BILLS:**

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to approve the payment of the: General Fund: #141- #172 in the \$14,376.01. The Highway Fund: #22 -#22 in the amount of \$13,537.10. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes;  
Councilperson David Patzwahl – yes.  
Motion Carried.

**SUPERVISOR MONTHLY REPORT**

Town Clerk Revenues	\$ 158.00
Highway Fund	\$ 558,436.80
Highway Fund Capital	\$ 269,257.58
Lighting Districts	\$ 3,934.25
Ambulance Districts & Fire Districts	\$ 325.79
Building Inspector	\$ 1,151.00
Planning Board	\$ -0-
Recreation	\$ 7,626.63
General Fund Balance	\$ 423,610.98
Court Revenues	\$ 3,670.00(Jan.-2017)
Zoning Board of Appeals	\$ -0-
Tax Collector	\$ 262,783.99

**RESOLUTION #46 – Approving Article 7 Settlement**

**MOTION:** Councilperson Brenda Adams made motion, seconded by Councilperson Alan Miller, to adopt Resolution #46. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Resolution #46 adopted.

**RESOLUTION #47 – Appointing John (Jack) Steffek to Vacant ZBA Position**

**MOTION:** Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to adopt Resolution #47. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Resolution #47 adopted.

**RESOLUTION #48 – Approving Recreation Position Hourly Rates and Standard Work Day Hours for the NYS Retirement System**

**MOTION:** Councilperson Terese Platten made motion, seconded by Councilperson Alan Miller, to adopt Resolution #48. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Resolution #48 adopted.

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson David Patzwahl, to approve a new computer and peripherals for the Deputy Clerk - \$1,329.00. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

**MOTION:** Councilperson David Patzwahl made a motion, seconded by Councilperson Terese Platten, to approve Healthcare Renewals for June 1<sup>st</sup> – MVP Liberty HDHP Bronze 5 Plan (4% Premium Increase) and Delta Dental Plan. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

## Board Discussion:

1. **Groundwater Resources Study:** NY Rural Water  
A presentation at the April Town Board meeting concerning a groundwater study to be conducted in the Town.
2. **2016 Financials – AUD:** this information is on the Town web-site.
3. **Audit Update:** Supervisor Richard Keaveney said that the auditors are addressing items they feel the Town should address: employees’ manual, back-ups, and the Town is looking into using a bank check scanning machine.
4. **Town Letter:** Supervisor Richard Keaveney is currently working on the annual Town newsletter.
5. **Snow Storm:** A northeastern snow storm is to arrive tomorrow.
6. **Broad Band:** Town of Canaan is awarded a grant to update service. The committee would like, posted on the Town website, a letter and link for residents to test their internet speed. \*AMENDED

## ASSESSOR MONTHLY REPORT:

### Exemptions -

- Deadline of March 1 has passed. Now working on processing State may change STAR application process once again putting it back in the assessor’s hands.

### Other -

- The office is very busy at this time due to finishing up any field work and assessment changes needed to produce the new roll, including utility, special franchise and railroad assessments. Also, ongoing sales entry and verifications and normal business. At this time, we are also working with the State and county to determine the level of assessment and review statistical analysis reports used by the state in determining the equalization.

### DATA Verification-

- The County Data Collector has started working in the field. Notices and information has been posted on the website. She will be verifying data from every residential and commercial property. She is carrying identification and driving a county car with a county placard. Weather has put this project behind schedule.
- **The Town of Canaan was \*NOT\* awarded a grant to update service. Broadband service in our town is EXPECTED to be provided by Charter Spectrum (under the PSC agreement) and Fairpoint Communications (who was awarded a NYS Broadband Initiative grant). Broadband service is expected to begin in 2018. The County Board of Supervisors Broadband Subcommittee is currently updating service area maps by all broadband providers in the county. This applies to our**

**town because Charter Spectrum and Fairpoint Communications do not have accurate service area maps of our town.**

**HIGHWAY REPORT – Superintendent Bernhard Meyer read his monthly report:**

**ACTIVITIES:** The main topic of conversation for everyone is the weather - what a yo-yo we have experienced these past few weeks! Record warmth to subzero wind chills and everything in between. We have brought in over 1000 ton of material which was quickly put on the roads to help with the inevitable mud. The extreme winds did bring down some trees & good size branches.

We replaced front tires on #9 and tires on the Gehl 6640. The Kobelco ED 150 was our problem child this month. We were unable to diagnosis the problem which resulted in a service call. Come to find out the regulator in the alternator went and we had to send it out to be repaired.

We had the right rear spring assembly replaced on truck #6.

Albany Truck Sales has secured an award from the Oneida County contract for the Mack GU712 and the GU713. We met with them to go over our needs, wishes & specifications for a new truck.

The front room at the garage is coming along nicely. There is one small section left to insulate and sheet rock then I can finish taping. Overall, we are pleased with the outcome. Special thanks to Wendy Dwyer for donating telephones!

**DISCUSSIONS & REQUESTS:**

I attended Advocacy Day in Albany where there was a turnout of well over 700 supporters. We are fighting for money that has not been allocated yet. We asked for 150 million in additional chips money but we would be pleased if we got 75 million.

Request to purchase a 2017 Mack completely up fitted with plow, wing & sander for a sum not to exceed \$205,530.00. This would-be piggy backing off of the Oneida County contract. Pending board approval, a letter of intent to purchase would be required by Albany Truck Sales to initiate the build out.

Bid results: The results of all bids received are available at the Town Clerks' office during normal office hours.

**MOTIONS:** Material Bids: Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to approve as amended, (colors indicate first, second, and third choice) that all are delivered prices. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

FOB Prices: Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to approve said prices. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

Culvert/Rail Prices: Supervisor Richard Keaveney made a motion, seconded by Councilperson Brenda Adams, to approve bid quotes. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

TCBZ/Chemung (back-up) Both bidders used State Bid Price

Superintendent of Highways, Bernhard Meyer, presented the Town Board with a quote to purchase new truck, the quoted price is \$205,012.00. Superintendent Meyer gave a description of the new truck and asked the board to approve this purchase.

**MOTION:** Supervisor Richard Keaveney made a motion, seconded by Councilperson Brenda Adams to approve this purchase, not to exceed \$205,500.00 and not to purchase another truck for four years. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**PUBLIC DISCUSSION:**

1. Mr. Don Lillie asked if something could be done with the stones that the Town Highway is putting on the dirt roads, he has had many flat tires.

**ADJOURNMENT:** Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adjourn the meeting at 9:23 p.m. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Alan Miller – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried.

Respectfully submitted,

*Charlotte L. Cowan, MMC/RMC  
Canaan Town Clerk*