

**PUBLIC HEARING – LOCAL LAW #1 OF THE YEAR 2017**

JANUARY 8<sup>th</sup>, 2018 - at the Canaan Town Hall

Supervisor Richard Keaveney read the Public Notice

Please take notice that the Canaan Town Board will hold a Public Hearing on Local Law No. 1 of the year 2017 at 6:15 p.m. followed by the Organizational Meeting, and immediately following with the regular monthly meeting at the Canaan Town Hall, 1647 County Route 5, Canaan, New York 12029, on January 08<sup>th</sup>, 2018. By Order of the Canaan Town Board.

Present: Supervisor Richard Keaveney  
Councilperson Brenda Adams  
Councilperson Terese Platten  
Councilperson David Patzwahl

Absent: Councilperson Alan Miller

Audience: 2

Supervisor Keaveney said that the Local Law No. 1 of the year 2017 is Extending an exemption on Real Property Taxes for real property owned by Veterans who rendered Military Service during the “Cold War”.

Supervisor Keaveney asked if there were any questions or concerns.  
Mr. Gary Flaherty said that he approved of the Local Law.

All persons desiring to be heard, having been heard, the Hearing was terminated at 6:28p.m.

Respectfully submitted,

Charlotte L. Cowan, MMC/RMC  
Canaan Town Clerk/Tax Collector

**ORGANIZATIONAL MEETING – January 8<sup>th</sup>, 2018**

Supervisor Richard Keaveney opened the meeting at 6:35 p.m. with the Pledge Allegiance to the Flag followed by a moment of silence.

Supervisor Richard Keaveney read the following resolutions.

**RESOLUTION #01: Pay Rates/Periods General Fund**

Be it resolved that the following pay rates and pay periods shall cover the following General Fund employees and elected officials effective December 31, 2017:

Supervisor	\$ 5,000.00	per year payable monthly
Council Members (Each)	\$ 1,800.00	per year payable quarterly
Town Clerk/Tax Collector	\$ 36,733.00	per year payable biweekly
Deputy Town Clerk I, II	\$ 16.00	per hour payable biweekly*
Justice I	\$11,997.00	per year payable monthly
Justice II	\$11,997.00	per year payable monthly
Court Clerk	\$ 17.97	per hour payable biweekly*
Planning Board/ZBA Clerks (Each)	\$ 12.61	per hour payable quarterly*
Superintendent of Highways	\$ 54,333.00	per year payable biweekly
Highway Clerk	\$ 16.00	per hour payable biweekly*
Assessor	\$ 25,541.00	per year payable biweekly
Assessor Assistant/Clerk	\$ 13.94	per hour payable biweekly*

Town Hall-Stoddard Field Maintenance	\$ 15.60	per hour payable biweekly*
Dog Control Officer	\$ 5,000.00	per year payable quarterly
Registrar Vital Statistics	\$ 349.00	per year payable annually
Assessment Review Board (Each)	\$ 100.00	payable after Grievance Period
Code Enforcement Officer	\$17,037.00	per year payable biweekly

\*All appointed hourly employees will be compensated for the time actually worked. The Deputy Town Clerks, Court Clerk and Highway Clerk will also receive compensation for five hours on holidays.

**STANDARD WORK DAY:**

For NYS Retirement System reporting purposes the standard workday for the Town’s General Fund employees will be set at six hours.

**RESOLUTION #02: Pay Scale/Benefits Highway Department**

Be it resolved that the scale of wage rates and benefits for the Highway Department employees effective December 31, 2017 shall be as follows:

**WAGES:**

Street Maintenance Foreperson	\$22.47 per hour/one employee*
Senior Motor Equipment Operator	\$21.80 per hour/one employee*
Motor Equipment Operator II	\$20.15 per hour/two employees*
Motor Equipment Operator I	\$18.47 per hour/one employees*
<u>Part Time</u>	<u>As needed</u>
Laborer	\$15.60 per hour/two employees*
(Probationary)	\$14.07 per hour/none*
Flag Person(s)	\$12.17 per hour/two as needed*

Probationary Period: 1 year from date of hire

\* Currently authorized by Town Board

**CREDIT UNION:**

All Town employees will have available to them employee participation through payroll deductions in the Columbia Greene Federal Credit Union, 207A Green St., Box 1339, Hudson, NY 12534.

**STANDARD WORK DAY:**

The hourly paid employees of the Town of Canaan Highway Department shall work a standard workday commencing at 7:00 AM and ending at 3:30 PM with 1/2 hour for lunch.

**STANDARD SUMMER WORKDAY:**

The hourly paid employees of the Town of Canaan Highway Department shall work a standard summer workday of ten hours (10) four (4) days a week, commencing at 6:00AM and ending at 4:30PM with 1/2 hour for lunch, or as determined by the Highway Superintendent.

**RESOLUTION #03: Longevity Bonus for Certain Town Officials and Employees**

Be it resolved (Resolution #49 of 2016) that certain Town officials and employees having worked a minimum of 20 hours per week and have remained employed in good standing and have reached the following anniversary dates as of January 1<sup>st</sup> 2016 will receive a Longevity Bonus of a cumulative \$100 per year on the following anniversary dates: 25 years - \$2,500, 30 years - \$3,000, 35 years - \$3,500, 40 years - \$4,000, 45 years - \$4,500 and 50 years - \$5,000. Be it also resolved that only current Town officials and employees are eligible for this bonus, those positions being: Town Clerk/Tax Collector, Deputy Town Clerk/Deputy Tax Collector, Court Clerk, Highway Superintendent, Highway Clerk and Highway employees.

**RESOLUTION #04**

**VACATION** for full time employees: (more than 20 hours per week)

Completion of 1 year	5 days
Completion of 2 to 5 years	12 days
Completion of 6 to 10 years	15 days
Completion of 11 to 15 years	19 days
Completion of 16 to 20 years	22 days

**PAID HOLIDAYS:**

New Year's Day	January 1, 2018
Martin Luther King Day	January 15, 2018
Presidents Day	February 19, 2018
Good Friday	March 30, 2018
Memorial Day	May 28, 2018
Independence Day	July 4, 2018
Labor Day	September 3, 2018
Columbus Day	October 8, 2018
Election Day	November 6, 2018
Veteran's Day	November 11, 2018
Thanksgiving Day	November 22, 2018
Day after Thanksgiving	November 23, 2018
Christmas Day	December 25, 2018

If New Year's Day, Independence Day, Veterans Day or Christmas Day fall on a Saturday then the previous Friday will be the paid holiday. If the same holidays fall on a Sunday then the following Monday will be the paid holiday.

**SICK DAYS:**

Five (5) per year with two (2) days convertible to personal days with the prior approval of the Highway Superintendent. Unused sick days may be accumulated to a maximum of forty-five (45) days.

**PERSONAL DAYS:**

Three (3) per year with no accumulation rights.

**HEALTH CARE PLANS:**

MVP, Empire Blue Cross-Blue Shield and Delta Dental - Fully paid by the Town to include basic health maintenance, major medical, prescription drugs, vision and dental - offered to employees that work a minimum of twenty hours (20) or more each week.

**PENSION PLAN:**

New York State Retirement Plan

**BEREAVEMENT LEAVE:**

Three (3) days for immediate family: father, mother, sister, brother, child or spouse.

**BIWEEKLY PAY PERIODS:**

The last pay period for fiscal 2017 will end December 30, 2017, at 12:00 midnight with each succeeding pay period ending every other Saturday thereafter. The Highway Superintendent shall submit the payroll to the Supervisor within three (3) days of the close of the pay period and the Supervisor and Accountant shall prepare the payroll and issue paychecks within seven (7) days of the close of the pay period.

**RESOLUTION #05: Payment of Monthly and Quarterly Workers:** All monthly and quarterly employees and elected officials will be paid on the last Friday of the month in which payment is due.

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson Terese Platten, to adopt Resolution #1-#5. 4-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**RESOLUTION #06: Mileage/Travel Allowances**

Be it resolved that **fifty (50.0) cents per mile** be paid, after audit of properly submitted claims for the use of privately owned vehicles on official Town business, provided that funds for such expenses are available in the current budget; and be it further resolved that **THE ASSESSOR, and THE DOG CONTROL OFFICER BE PAID MILEAGE FOR NORMAL OFFICAL BUSINESS TRAVEL**; however, no one will be paid mileage for travel to and from his/her Town office or for attending "in" Town Board or Committee meetings. Also no mileage may be duplicated through any other source (i.e.: County or State government). The **CODE ENFORCEMENT OFFICER'S** gas mileage compensation is included in the Town's Inter-Municipal Agreement with Philmont and Hillsdale (Resolution #29).

**RESOLUTION #07: Town Board Meeting Dates**

Be it resolved that the Town Board shall meet on the **second Monday** of each month at the Canaan Town Hall at 7:00 PM for the regular monthly meetings; and be it further resolved that **Saturday** Town Board Meetings may be scheduled in place of second Monday meetings by a majority agreement of the members of the Town Board; and be it further resolved that any scheduled meeting may be canceled or the date and/or time changed at any time by a majority agreement of the members of the Town Board with timely public notice.

**RESOLUTION #08 Official Newspaper Designation**

Be it resolved that the **Columbia Paper** newspaper having a general circulation in the Town of Canaan be are hereby designated and appointed as the official newspapers for the Town for the year 2018. Be it further resolved the public notices regarding meeting schedules and changes, and/or needed vacancies shall appear in both newspapers to insure timely notification to the public.

**RESOLUTION #09: Official Bank Designation**

Be it resolved that the **Key Bank** is hereby currently designated as the official depository for all funds of the Town of Canaan.

**RESOLUTION #10: Investment of Idle Funds**

Be it resolved that the Supervisor be and is hereby authorized to invest idle funds of the Town of Canaan in Certificates of Deposit or U.S. Treasury Bills from time to time as it becomes apparent that such funds will not be required to meet the liquidity commitments of the Town, subject to Town Board Resolution.

**MOTION:** Councilperson David Patzwahl made a motion, seconded by Councilperson Brenda Adams, to adopt Resolutions #6, #7, #8, #9, and #10. 4-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**RESOLUTION #11: Purchasing Practices**

Be it resolved that for the fiscal year 2018 the Town Board of Canaan establishes the following purchasing practices: 1. The Town Supervisor may make purchases not to exceed \$1,000.00 without Town Board approval and per Resolution #42 of the year 1996, the Highway Department may make no purchase over \$5,000.00 without prior approval of the Town Board, per Resolution #7 of the year 2002.

**RESOLUTION #12: Required In-Service Training/Education**

Be it resolved that all elected and appointed Town of Canaan officials are to successfully complete within a reasonable time frame the necessary in-service training programs to ensure proper compliance with the duties/responsibilities of the office to which each is elected/appointed. Included in this requirement are all in-

service programs required by County, State or Federal mandates and any other in-service programs deemed appropriate by the Town Board of the Town of Canaan. Any costs associated with these in-service training programs, including travel expenses, will be the responsibility of the Town of Canaan.

**RESOLUTION #13: Sec. 30 Fiscal Report - AUD**

Be it resolved that pursuant to Sec. 29 subd.10A of the Town Law the Supervisor is directed to submit to the Town Clerk within sixty days after the close of the fiscal year, a copy of the report to the State Comptroller which is required by Sec. 30 of the General Municipal Law, and that the Town Clerk shall notify the chosen newspapers within ten days after receiving the report that the report is available at the Town hall for public review.

**RESOLUTION #14: Required Reports**

Be it resolved that the Assessor, Code Enforcement Officer, Dog Control Officer, Tax Collector and Highway Superintendent shall submit to the Supervisor prior to each monthly meeting of the Town Board, in the form specified by the Town Board, including revenues derived there from and/or expenditures incurred, a report of all business transacted or all activities completed during the previous month, copies of which will be filed with the Town Clerk; and be it further resolved that the Town Clerk shall notify in writing each person involved by January 30, 2018 as to the nature of the required reports. Revenues must be turned in to the Town Clerk as collected. Clerks are required to submit approved meeting minutes to the Town Clerk as explained in the Town Clerks manual.

Weekly clerk time sheets (all clerks) must be submitted to the Town Clerk, signed by the chairperson/supervisor of individual departments, before they are submitted for payment.

**RESOLUTION #15: Delegating on behalf of the Board**

Pursuant to Town Law, S.29(16), be it resolved that the Town Board hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson Terese Platten, to adopt Resolutions #11, #12, #13, #14, and #15. 4-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**RESOLUTION #16: Appointment Budget Officer**

Be it resolved that **Supervisor Rick Keaveney** be and is hereby appointed as Town Budget Officer for the Town of Canaan.

**RESOLUTION #17: Appointment of Clerks**

Be it resolved that **Darsi Frederick** be and is hereby appointed as Court Clerk for the Justice Court of the Town of Canaan at a rate of pay as specified in Resolution #01. Be it further resolved that **Daryl Schiffer** be and is hereby appointed as Highway Clerk and is hereby paid at the rate of pay specified in Resolution #01. Be it further resolved that **Heather O’Grady** is hereby appointed First Deputy Town Clerk/Deputy Tax Collector and **Sandy Haakonsen** is hereby appointed Second Deputy Town Clerk/Deputy Tax Collector, both to be paid at the rate of pay specified in Resolution #01.

**RESOLUTION #18: Appointment of Clerks to Planning & ZBA**

Be is resolved that **Tammy Flaherty** be and is hereby appointed as Clerk to the Planning Board of the Town of Canaan at a rate of pay as specified in Resolution #01; and that **Heather O’Grady** be and is hereby appointed as Clerk to the Zoning Board of Appeals of the Town of Canaan at a rate of pay as specified in Resolution #01.

**RESOLUTION #19: Appointments Zoning Board of Appeals**

Be it resolved that **David Cooper** is hereby designated as Chairman of the Town Zoning Board of Appeals.

**RESOLUTION #20: Appointments Planning Board**

Be it resolved that **Pierre Gontier** is hereby designated as Chairman of the Planning Board.

**MOTION:** Councilperson Terese Platten made a motion, seconded by Councilperson David Patzwahl, to adopt Resolutions #16, #17, #18, #19, and #20. 4-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**RESOLUTION #21: Appointment Records Management and Freedom of Information Officer**

Be it resolved that **Charlotte Cowan** be and is hereby appointed as Records Management and Freedom of Information Officer for the Town of Canaan, with the Supervisor acting as the appeals agent, and will call on the Ethics Committee should there be a conflict for the Supervisor.

**RESOLUTION #22: Appointment Registrar of Vital Statistics**

Be it resolved that **Charlotte Cowan** be and is hereby appointed as Registrar of Vital Statistics for the Town of Canaan at an annual salary and payment schedule specified in Resolution #01.

**RESOLUTION #23: Appointment Traffic Safety and Control Officer**

Be it resolved that the Traffic Safety and Control Officer for 2018 shall be **Bernhard (Bernie) Meyer**.

**RESOLUTION #24: Appointment Dog Control Officer**

Be it resolved that **Wes Powell** be and is hereby reappointed as Dog Control Officer for the year 2018 at an annual salary and payment schedule as specified in Resolution #01.

**RESOLUTION #25: Appointment Representative to Columbia County Office of the Aging**

Be it resolved that **Judy Stelling** is hereby reappointed as Town representatives to the County's Office of the Aging Committee.

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson David Patzwahl, to adopt Resolutions #21, #22, #23, #24, and #25. 4-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**RESOLUTION #26: Appointment Home Delivered Meals Program Administrator**

Be it resolved that **Tammy Flaherty** is hereby reappointed to administrate the Town's Home Delivered Meals Program and receive mileage and other reimbursements for expenses he may incur in the performance of his duties as the Program's administrator. Be it further resolved that any volunteers delivering meals in the Program are also to receive compensation for gas mileage at the rate specified in Resolution #05.

**RESOLUTION #27: Appointment Wednesday 60+ Meal Program Administrators**

Be it resolved that the following individual is hereby appointed to administrate the Town's Wednesday 60+ Meal Program: **Tammy Flaherty**. Be it also resolved that the administrator is eligible for reimbursement for supplies and other expenses associated with the Program.

**RESOLUTION #28: Code Enforcement Inter-Municipal Agreement with Hillsdale and Philmont**

Be it resolved that the Towns of Canaan and Hillsdale and the village of Philmont have entered into an agreement to share a Code Enforcement Officer (CEO, ZEO, Building Inspector) and all associated contractual costs of such function divided equally between each municipality. Be it also resolved that the Town of Canaan will be the administrator of the agreement and receive monthly payments (\$121 each) from the other two municipalities.

**RESOLUTION #39: #29: Inter-municipal Agreement w/Austerlitz, Chatham, New Lebanon, and Ghent**

Be it resolved that an agreement with the Town of Austerlitz for snow removal and ice control of certain Town of Canaan roads more readily accessible to the Town of Austerlitz shall be continued for the year 2018 subject to the approval of the Highway Superintendents and the Town Boards of Austerlitz and Canaan. Be it further resolved that inter-municipal work between the Town of Canaan and Austerlitz, Chatham, New Lebanon and Ghent shall be at the

discretion of the Canaan Highway Superintendent and that estimated costs shall be recorded for the received inter-municipal services to insure an equal share of remuneration to each town.

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson Terese Platten, to adopt Resolutions #26, #27, #28, and #29, as amended. 4-eyes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**RESOLUTION #30: Appointment Town Hall Caretakers**

Be it resolved that **Randy and Jeanine Moshimer** are hereby appointed as Caretaker of the Town Meeting Hall at an annual payment of \$5,055.00 - paid in quarterly installments - and the said duties be described by the Supervisor and Town Clerk.

**RESOLUTION #31: Appointment Accountant**

Be it resolved that **Nelson Furlano** is hereby appointed as Town Accountant at an annual payment of \$10,655.00 - paid in monthly installments.

**RESOLUTION #32: Appointment General Insurance Provider**

Be it resolved that **NYMIR (New York Municipal Insurance Reciprocal)** is hereby appointed to provide the Town's insurance coverage for structures, vehicles, equipment, general liability and theft in 2018 at a premium of \$17,631.54.

**RESOLUTION #33: Appointment Technical Support Services**

Be it resolved that **Technology-4-All** is hereby appointed to provide the Town's technical support services for computer hardware, software, internet and website in 2018 at an annual payment of \$3,329.00 for the basic Technical Assurance Plan (TAP), \$899.00 for Remote Backup Services, \$587.00 for Website Services, \$479.00 for AVG Antivirus Software (six computers) and Malware Bytes Software (six computers).

**RESOLUTION #34: Appointment General Counsel**

Be it resolved that **Freeman & Howard** shall be appointed as Attorney to the Town for general matters requiring legal advice and litigation during 2018; and be it further resolved that payment for such counsel shall be outlined in a contract at \$175 per hour for general legal services and \$185 per hour for litigation services. Be it further resolved that the Town Board reserves the right to seek and contract additional Attorneys for circumstances which require a particular advisory or litigation expertise.

**RESOLUTION #35: Appointment Humane Society**

Be it resolved that the Town shall enter into an annual contract with **Columbia-Greene Humane Society** to provide temporary and permanent shelter, if necessary, for dogs impounded by the Dog Control Officer.

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson Terese Platten, to adopt Resolutions #30, #31, #32, #33, #34, and #35. 4-eyes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**RESOLUTION #36: Appointment Ambulance Service**

Be it resolved that the Town shall enter into an annual agreement with **Chatham Rescue Squad (CRS)** to provide ambulance service to the Town of Canaan for \$187,509.00 for the calendar year 2018.

**RESOLUTION #37: Appointment of Town Hall-Stoddard Field Maintenance Person**

Be it resolved that **Curt Morris** is appointed to the position of Town Hall-Stoddard Field Maintenance Person at a rate of pay specified in Resolution #01. Be it further resolved that the position is subject to reimbursements of equipment maintenance and fuel costs.

**RESOLUTION #38: Appointment of Town Historian**

Be it resolved that **Doris Gearing** is appointed to the position of Town Historian for the year 2018.

**RESOLUTION #39: Appointment of Deputy Town Supervisor**

Be it resolved that the Town Board appoints **Terese Platten** as Deputy Town Supervisor for the fiscal year 2018.

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson David Patzwahl, to adopt Resolutions #36, #37, #38, and #39. 4-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

**RESOLUTION #40: Appointment of Board Liaisons to Functions and Organizations**

Be it resolved that the Town Board accepts following liaison assignments for the fiscal year 2018.

**Highway Department:** Alan Miller  
**Recreation Commission:** Terese Platten  
**Code Enforcement Officer:** Rick Keaveney  
**Berkshire Farm:** Brenda Adams  
**Assessor:** David Patzwahl

**RESOLUTION #41 – Assistance to Public Cemetery Corporations in Canaan**

**WHEREAS,** the State of New York has amended General Municipal Law to include Section 165-a., Voluntary Municipal Assistance to Public Cemetery Corporations , which allows municipalities to financially assist public cemeteries with the purchase of goods and services and

**WHEREAS,** the Canaan Town Board has received requests from the public cemeteries in the Town of Canaan: Canaan Cemetery, Cemetery of the Maples Inc., and the Red Rock Cemetery, for assistance under General Municipal Law Section 165-a and

**WHEREAS,** the Canaan Town Board has reviewed prior year costs for the individual cemeteries for annual insurance premiums for property liability and mowing and clean-up maintenance,

**NOW THEREFORE, BE IT RESOLVED** that the Canaan Town Board of the Town of Canaan does hereby approve the following amounts to be allocated to the individual cemeteries in 2018:

Canaan Cemetery	\$ 8,500
Cemetery of the Maples	\$ 6,000
Red Rock Cemetery	\$ 3,000

**BE IT FURTHER RESOLVED** that the Town Board of Canaan will approve paying such amounts based on the following conditions:

1. The cemetery does not discriminate sales of burial plots because of religious, regional, ethnic or other affiliations,
2. The cemetery conforms with New York State Law by filing its Form DOS-145 (Rev. 10/10), Annual Report of Cemetery Corporation, by March 15<sup>th</sup> of each year to the New York State Department of State - Cemetery Division,
3. Competitive bidding for services takes place each year and consolidation of services among each cemetery is considered to maintain costs at their lowest possible reasonable level,
4. No financial assistance will be transacted directly with a cemetery. Each cemetery must present their annual, quarterly or monthly bills for only the services mentioned above to the Canaan Town Clerk for approval by the Canaan Town Board. Any costs exceeding the amounts noted above will be the responsibility of the cemetery and,

5. Each cemetery will provide the Town Clerk with their insurance companies' Certificate of Insurance with an annual aggregate two million liability coverage, one million per occurrence, and naming the Town of Canaan as an additional insured on the Certificate.

**MOTION:** Councilperson Terese Platten made a motion, seconded by Councilperson David Patzwahl, to adopt Resolutions #40, and #41. 4-eyes

Roll-call showed: Supervisor Richard Keaveney – yes;  
Councilperson Brenda Adams – yes;  
Councilperson Terese Platten – yes; and  
Councilperson David Patzwahl – yes.  
Motion Carried

- **Amendments are highlighted in red.**

**Supervisor Richard Keaveney closed the Organizational meeting at 6:55 p.m.**