

**November 12<sup>th</sup>, 2018 – Town Board Meeting**

Supervisor Richard Keaveney opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag followed by a moment of silence.

**PRESENT:** Supervisor Richard Keaveney  
Councilperson Alan Miller  
Councilperson Brenda Adams  
Councilperson David Patzwahl

**ABSENT:** Councilperson Terese Platten

**AUDIENCE: 4**

**MINUTES:**

**MOTION:** Motion made by Supervisor Richard Keaveney, seconded by Councilperson Alan Miller, to approve the October 1<sup>st</sup> and the October 8<sup>th</sup>, 2018 minutes. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**BILLS:**

**MOTION:** Supervisor Richard Keaveney made a motion, seconded by Councilperson David Patzwahl, to approve the payment of the August bills: General bills: #285–#315 in the amount of \$16,335.37; Highway bills: #109–#133 in the amount of \$37,078.32. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**SUPERVISOR MONTHLY REPORT**

Town Clerk Revenues	\$ 399.66
Highway Fund	\$516,409.27
Highway Fund Capital	\$112,857.80
Lighting Districts	\$ 1,194.88
Ambulance Districts & Fire Districts	\$ 262.59
Building Inspector	\$ 1,470.00 (9/14 to 10/02/2018)
Planning Board	\$ -0-
Recreation	\$ 1,707.20
General Fund Balance	\$ 193,212.30
Court Revenues	\$ 4,696.00 (August 2018)
Zoning Board of Appeals	\$ 25.00
Tax Collector	\$ 36.77

**RESOLUTION #70 – Adopting the 2019 Town Budget**

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to

adopt resolution #70 4-ayes  
Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**RESOLUTION #71 – Approving the 2019 Chatham Rescue Squad Payment of \$187,509.00**

**MOTION:** Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to adopt resolution #71. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**RESOLUTION #72 – Moving \$10,000.00 from Highway Fund to Health Reimbursement Account (HRA)**

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adopt resolution #72. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**RESOLUTION #73 – Approving the NYS Retirement 2019 Payment of \$57,407.00**

**MOTION:** Councilperson David Patzwahl made a motion, seconded by Supervisor Richard Keaveney, to adopt resolution #73. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**RESOLUTION #74 – 2018 Budget Amendment**

- a. Increase Sales Tax Revenue Account DA1120 in Highway Fund by \$30,000.00
- b. Increase Hospitalization Account DA9060.8 in the Highway Fund by \$20,000.00
- c. Increase Highway Capital Equipment Account DA962 in the Highway Fund by \$10,000.00
- d. Transfer \$5,000.00 from the Contingent Account A1990.4 in the General Fund to the Hospitalization Account A9060.8
- e. Transfer \$1,500.00 from the Building Account A1620.4 in the General Fund to the Building and Park Maintenance Account A1620.11

**MOTION:** Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller to adopt resolution #74. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;

Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**RESOLUTION #75 – Approving the \$40,000.00 Budgeted Transfer to Highway Capital Account**

**MOTION:** Councilperson Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adopt resolution #75. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**RESOLUTION #76 – Appointing Stephanie Guelpa as Administrator for the Wednesday senior Programs**

**MOTION:** Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adopt resolution #76. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**RESOLUTION #77 – Appointing Donna Gedeon as Clerk for the Planning Board.**

**MOTION:** Councilperson Alan Miller made a motion, seconded by Councilperson Brenda Adams, to adopt resolution #77. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes;  
Councilperson David Patzwahl - yes.  
Motion carried.

**BOARD DISCUSSION:**

1. Property Offering – Title/Deed Search – Supervisor Richard Keaveney said that the Town Attorney, Andrew Howard, is doing the title and deed search on the offered property tax map ID number: 38.-1-49.100.
2. NYSEG Small Business Direct Install Program – Supervisor Richard Keaveney said that the Town is eligible for a small business energy assessment with recommendations of lighting upgrades. The Town will schedule a lighting survey in November.
3. Councilperson Brenda Adams would like to “thank” the election workers on the past election day. Councilperson Adams said that she will continue to advocate on her own time for repairs on State Route 22.
4. Water Study – Supervisor Keaveney said that the final documents and maps will be finalized by the end of the year.
5. Supervisor Richard Keaveney spoke about our current solar law and how the Town Planning board wishes to modify the commercial portion of the current law.

**ASSESSOR MONTHLY REPORT:**

**Exemptions-**

- I have meet with and collected exemptions for most Seniors that have both the Low-Income Senior Exemption and the Enhanced Star.

- For those that I have not seen I will be sending them the renewal forms.
- I will be mailing the regular Enhanced Star applications around the first week of **December**.
- Due to the State taking over the Enhanced Star next year, the Assessors are processing all the needed paperwork for them this year. It is **MANDATORY** for each Enhanced star applicant that is not already in the Income Verification program to fill the 425-IVP form this year to continue receiving Enhanced Star from the State in the future.
- All other Exemptions including AG renewals will go out sometime during December.

**Other-**

- I am working on reviewing permits and sales in the field as usual when time permits.
- Files were turned in to the County on the 7<sup>th</sup> so the Town and County Rates can be figured in time for the printing of the Tax bills. Any address changes after that date need to be duplicated and sent to the County. Any address changes after Dec 7<sup>th</sup> have to be sent directly to the Tax Collector.

**HIGHWAY REPORT** – Highway Superintendent Meyers read the report.

**ACTIVITIES:**

Bristol Bridge: It's been a long tedious battle getting the utility pole moved so that we could continue work on the bridge. We had to resort to filing a complaint with the Public Service Commission about the lack of response/service from NYSEG. After the dust settled, the pole and electric wires were moved and the phone company came in and did what they needed to do. Once that was done, we were able to coordinate the crane company and beam delivery to keep things moving forward. The seemingly endless rain has not made this job easy. We had to put up a tent over the site so that we could continue with the next phase of grouting. The past few days have been incredible and as hard as it is to believe, I am at a loss for words. We were able to accomplish miracles with the help of A. Colarusso & Son and Town & County Bridge and Rail. I want to acknowledge that they went above and beyond the call of duty!

We have been working on getting the trucks tuned up; we had the clutch adjusted on truck #8; truck #7 had an instrument cluster module replaced, and truck #12 had the DPF sensor replaced. All the humidity this year has raised havoc with electrical connections.

The rains and high wind have kept us busy. There have been several tree calls, quite a few of the trees were large and just uprooted. We are also dealing with plugged culverts and of course, pot holes are an ongoing battle.

We are having winter sand hauled in. There was a delay in the NYS OGS salt contract, so we are getting a late start.

Wishing one and all a Happy Thanksgiving!

**Public Discussion:**

**Executive Session:** Supervisor Richard Keaveney asked to enter into executive session to discuss a Notice of Claim that the Town, legal matter, received.

**Motion:** Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to enter into executive session at 8:25 p.m. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
 Councilperson Alan Miller - yes;  
 Councilperson Brenda Adams - yes  
 Councilperson David Patzwahl - yes.  
 Motion carried.

**Motion:** Supervisor Richard Keaveney made a motion, seconded by Councilperson Alan Miller, to return to the regular meeting at 9:49 p.m. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes  
Councilperson David Patzwahl - yes.

Motion carried.

Supervisor Richard Keaveney said that there were no decisions or motions made while in executive session.

**Adjournment:** Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adjourn the meeting at 9:50 p.m. 4-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;  
Councilperson Alan Miller - yes;  
Councilperson Brenda Adams - yes  
Councilperson David Patzwahl - yes.

Motion carried.

Respectfully submitted,

Charlotte L. Cowan, MMC/RMC  
Canaan Town Clerk

Amended: Highlighted in yellow was 444,000.00 transfer should have been \$44,000.00.