

OCTOBER 7TH, 2019 - TENTATIVE BUDGET WORKSHOP CANAAN TOWN BOARD

Supervisor Richard Keaveney opened the meeting at 6:30 p.m. and read the Public Notice:

NOTICE IS HEREBY GIVEN, that a2020 Budget Workshop meeting will be held by the Town Board of the Town of Canaan, Columbia County, State of New York, on Monday, October 7,2019, at 6:30 p.m. at the Canaan Town Hall, 1647 County Route 5 South, Canaan, New York 12029. The regular Town Board monthly meeting will immediately follow.

- Present:
- Supervisor Richard Keaveney
 - Councilperson Brenda Adams
 - Councilperson Terese Platten
 - Councilperson David Patzwahl
 - Councilperson Alan Miller

2020 BUDGET COMPARISON VS. 2019

2020 Budget Analysis

Tax Cap	2019 Budget	2020 Budget	% Increase
Town of Canaan	544,546	570,947	4.8%
Lighting Districts	5,035	4,935	-2.0%
East Chatham Fire District	72,744	68,500	-5.8%
Red Rock Fire District	30,167	30,200	0.1%
Total Budget Subject to Tax Cap	652,492	674,582	3.4%

Tax Cap Budget Limit Including Prior Years Unused Carryover (2.0% plus \$ 10,040) 676,349

Variance vs. Tax Cap (1,767)

Personnel Expenses (Salary & Overtime) Increase 13,560 2.88%

CPI12 Month Rolling Average = 1.7%

2.0% Salary Increases with the following Exceptions:

Deputy Town Clerk Increase from \$17/hr. to \$18/hr. Highway Clerk Increase from \$17/hr. to \$18/hr.
 Deputy Town Clerk - Increase in Hours Town Hall/Park Maintenance Person - Increase in Hours CEO Assistant - Decrease in Hours

Retirement Decrease \$2,000 - Estimate from NYSRS

Hospitalization Increase \$8,000-Based on Premium Increase
(4.5%) and Deductible Usage

Other Expense Changes (+/- \$1,000)

Assessor Contractual - Revaluation Increase \$3,200
Town Clerk Contractual - Decrease \$2,000
Building Equipment - Increase \$1,100 to \$2,600 for 2 New Computers (BAS)
Building Contractual - Decrease \$4,600 - 2019 NYSERDA LED Lights Change
CEO Contractual - Decrease \$1,500 due to New Vehicle
Youth Programs Contractual - Increase \$1,300 for Park Maintenance
Garbage - Increase \$20,000 to \$55,000
Donations & Grants - Decrease \$35,000
Capital Equipment Contribution-Decrease \$5,000 to \$30,000
Machinery - Increase \$9,000 - Hydraulic Truck Conveyor
CHIPS - Decrease to Base Levels Pending NYS State Budget

Revenue Changes (+/- \$1,000)

Bank Interest (Both Funds Combined) - Increase by \$ 1,500
Donations & Grants - Decrease \$35,000
CEO Revenue - Decrease \$1,100 due to New Vehicle
Building Permits - Decrease \$2,000 to \$13,000
Mortgage Tax - Decrease \$10,000
Miscellaneous (General Fund) - Decrease \$2,500 (No Reval Rebate)
Sales Tax - Increase \$30,000 to \$360,000 - 2019 Actual \$360,000
CHIPS - Decrease to Base Levels Pending NYS State Budget
Unexpended Balance Highway Fund - Increase \$15,000 Bridges Carryover
Supervisor Richard Keaveney said that the East Chatham Fire District amount would be down because we are having the County give us the figure equal for our share for their district

OCTOBER 7TH, 2019 - CANAAN TOWN BOARD MEETING

Supervisor Richard Keaveney opened the meeting at 7:25 p.m. with the Pledge of Allegiance to the Flag followed by a moment of silence.

- PRESENT:** Supervisor Richard Keaveney
- Councilperson Alan Miller
- Councilperson Brenda Adams
- Councilperson Terese Platten
- Councilperson David Patzwahl

AUDIENCE: 3

MINUTES: MOTION: Motion made by Councilperson David Patzwahl, seconded by Councilperson Alan Miller, to approve the September 09th, 2019 minutes. 3-ayes,

- Roll-call showed: Supervisor Richard Keaveney - yes;
- Councilperson Alan Miller - yes;
- Councilperson Brenda Adams - abstained
- Councilperson Terese Platten - yes;
- Councilperson David Patzwahl - abstained.
- Motion Carried.

BILLS: MOTION: Councilperson Terese Platten abstained from bill number 274. Councilperson Alan Miller made a motion, seconded by Councilperson Terese Platten, to approve the payment of the General bills: #285 - #284 in the amount of \$9,245.23: Highway bills: #101-#111 in the amount of \$68,538.70. 5-ayes,

- Roll-call showed: Supervisor Richard Keaveney - yes;
- Councilperson Alan Miller - yes;
- Councilperson Brenda Adams - yes;
- Councilperson Terese Platten - abstained from bill #274 -yes; and
- Councilperson David Patzwahl - yes.
- Motion Carried.

SUPERVISOR MONTHLY REPORT

Town Clerk Revenues	\$ 447.92
Highway Fund	\$ 262,857.71
Highway Fund-Capital	\$ 142,739.19
Lighting Districts	\$ 1,890.96
Ambulance Districts and Fire District	\$ -0-
Building Inspector	\$ 1,081.00 (September-2019)

Planning Board	\$ -0-
Recreation	\$ 5,001.06
General Fund Balance	\$246,313.83
Court Revenues	\$ 5,962.00 (August-2019)
Zoning Board of Appeals	\$ -0-
Tax Collector	\$ 4.43

Revenues for the month of SEPTEMBER-2019

RESOLUTION #109 - 2019 Budget Adjustment

Town Board wishes to transfer \$2,000.00 from the Attorney Account, A 1420.4 to the Building-Park Maintenance Account, A 1620.11.

MOTION: Councilperson David Patzwahl made a motion, seconded by Councilperson Terese Platten, to approve said transfer. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
 Councilperson Alan Miller - yes;
 Councilperson Brenda Adams - yes;
 Councilperson Terese Platten - yes; and
 Councilperson David Patzwahl - yes.
 Motion Carried.

RESOLUTION #110 - 2019 Budget Adjustment

Town Board wishes to increase both the CHIPS Revenue, DA6501, and the Expense Account, DA5112.2, by \$1,116.

MOTION: Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to approve said transfer. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
 Councilperson Alan Miller - yes;
 Councilperson Brenda Adams - yes;
 Councilperson Terese Platten - yes; and
 Councilperson David Patzwahl - yes.
 Motion Carried.

RESOLUTION #111-2019 Tabling Resolution #108 Longevity Payment of \$4,500.00

MOTION: Councilperson David Patzwahl made a motion, seconded by Councilperson Terese Platten, to approve resolution #111. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
 Councilperson Alan Miller - yes;

Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and -
Gounei4person-David Patzwahl yes:
Motion Carried.

MOTION: Councilperson Terese Platten made a motion, seconded by Councilperson Alan Miller, advance the 2020 Budget from Tentative to Preliminary. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl - yes.
Motion Carried.

MOTION: Councilperson Alan Miller made a motion, seconded by Councilperson Brenda Adams, to move \$12,000.00 from the General and Highway Funds to the HRA. Exact amounts to be determined by the accountant. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl - yes.
Motion Carried.

BOARD DISCUSSION:

NYSERDA Grant Update: Councilperson Terese Platten said that she received a response saying that our application was in the final stages of review. Supervisor Richard Keaveney said that he and Lee Heim (CEO), will take the Jeep over to the dealer when approved.

MOTION: Councilperson Alan Miller made a motion, seconded by Councilperson Terese Platten, for the Supervisor to sign the contract, cut the check and buy the car.

5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl - yes.

Motion Carried.

Town Hall Power Spray: Supervisor Richard Keaveney said that the Town Hall will be power sprayed next week.

2020 Budget Public Hearing -Prior to November 11th Town Board Meeting: The Public hearing-will be held at 6:45 p.m. on November 4th, 2019. The November 04th monthly meeting will immediately follow the Public Hearing. The monthly meeting is being changed from November 11th to November 4th due to veteran's day.

ASSESSOR - Supervisor Richard Keaveney read the Assessor report.

Exemptions: At this point each week we are receiving STAR changes from the State for the 2019 roll.

Other: I am spending time on the road working on Data Verification for the 2022 Re Assessment as this part is being done in house this time. The State requires us to conduct Data Verification and get new photos to receive State Aid.

I am working on reviewing permits and sales in the field as usual when time permits.

HIGHWAY REPORT

ACTIVITIES:

We were able to chip seal Flint's Crossing, Smith Road, New Concord, Old Queechy and a small portion of Peaceful Valley all in one day. By getting everything done in one day we were able to save on the equipment rental charge. I am thankful for all the towns that helped make it happen. Because we were able to get the work done, submit & pay the chip sealing bill before the Nov 1st cutoff date we can request our reimbursement this quarter.

We are wrapping up the last of the culvert installations that we had scheduled. Cross culverts went in on Warners Crossing and Bristol.

We had a slight minor incident with the grader - the hydraulic blade bumped the hydraulic central spool and bent it. The results are not so small we were quoted an \$1800.00 price tag to replace it because it can't be straightened.

The 6640-skid steer chimed in by not starting which meant having a starter rebuilt and a new cable end which had corroded off.

Hauling in sand & salt is next on the agenda. There has been a slight hitch with ordering salt thru the OGS contract but we are working that out.

I attended the traffic safety meeting Thursday the 26th.

I also met with the Greg Hart the Region 8 railroad coordinator and Trooper Jerrad Weber from NY state police regarding the CSX crossing at Flint's.

NYS DOT has requested a Plan of Action for Scour Critical Bridges. The bridge on Old Queechy is classified as "scour critical" and what that entails is a form filled out for how & when we do inspections, what closure instructions would be and what counter measures would be taken. At this point in time the bridge/wing walls are still safe but looking towards the future there will be a need to start saving for new concrete wing walls with an anticipated cost of \$250,000.

PUBLIC DISCUSSION

1. Gary Flaherty announced that the new Veterans office is located in the Fairview Avenue Bagel time shopping Center in Hudson.
2. Ms. Wendy Dwyer asked if anyone had heard the "big boom," last week in the night. The response was that the Air Force was having training sessions for their flight crew.

ADJOURNMENT: Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adjourn the meeting at 8:55 p.m. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
 Councilperson Alan Miller - yes;
 Councilperson Brenda Adams - yes;
 Councilperson Terese Platten - yes; and
 Councilperson David Patzwahl - yes.
 Motion Carried.

Respectfully submitted,

Charlotte L Cowan, MMC/RCM
Canaan Town Clerk