

November 4th, 2019 – Town Board Monthly Meeting

Supervisor Richard Keaveney opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag, followed by a moment of silence.

PRESENT: Supervisor Richard Keaveney
Councilperson Alan Miller
Councilperson Brenda Adams
Councilperson Terese Platten
Councilperson David Patzwahl

ABSENT:

Audience: 1

MINUTES:

MOTION: Motion made by Councilperson Brenda Adams, seconded by Councilperson Terese Platten, to approve the October 7th, 2019 Town Board minutes. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl – yes.
Motion Carried.

BILLS:

MOTION: Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to approve the payment of the October bills: General Fund: #208 - #317 in the amount of \$10,405.08. Highway Fund bills: #112-#123 in the amount of \$13,635.12. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl - yes.
Motion Carried.

SUPERVISOR MONTHLY REPORT

Town Clerk Revenues	\$ 423.78
Highway Fund	\$234,655.27
Highway Fund Capital	\$142,817.76
Lighting Districts	\$001,493.19
Ambulance Districts & Fire Districts	\$ - 0 -
Building Inspector	\$ 291.00 (October-2019)
Planning Board	\$ -0-
Recreation	\$ 3,484.52
General Fund Balance	\$ 229,762.15

Court Revenues	\$ 005,287.30 (September-2019)
Zoning Board of Appeals	\$ -0-
Tax Collector	\$ 4.43

Revenues for the month of October -2019

Resolution #112 – Adopting the Fiscal Budget for the year 2020.

Councilperson David Patzwahl made a motion, seconded by Councilperson Terese Platten, to approve resolution #112. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl – yes.

Resolution #112 adopted.

Resolution #113 – Appointing Tammy Shaw as Second Deputy Town Clerk/Tax Collector.

Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to approve resolution #113. 5- ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl – yes.

Resolution #113 adopted

Resolution #114 – Waiving the Town Fee for Marriage Certificates for Active Duty Military Personnel.

Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to approve resolution #114. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl – yes.

Resolution #114 adopted

BOARD DISCUSSION:

1. **NYSERDA Grant Update:** Councilperson Terese Platten is the contact person for information concerning the grant application. Councilperson Platten said that we have the grant. The grant for the CEO new hybrid vehicle purchase can't be processed until the contract is signed. Town Attorney, Andy Howard, has reviewed the contract and made a few changes.

Charging Station:

MOTION: Councilperson Terese Platten made a motion, seconded by Councilperson Alan Miller, purchase the CT4000 “Plug In” station with dual ports with complete installation services, which with the vehicle purchase will cost more than the grant funding covers. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;

Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl – yes.

Motion Carried.

2. **Town Hall Broadband Update:** A recommendation was made that the Town Hall investigate and possibly purchase cell service “boosters” to improve cell service at the town hall. Broadband was installed in the town hall and highway garage; broadband to be installed in the library.

ASSESSOR’S REPORT:

Exemptions-

All Exemption renewals will go out the first week in December and are not due until March 1, 2020.

I did not get responses from half of the Ag audit requests that were sent out. Those applicants will be sent second notices at the same time as the other renewals. If the information is not supplied by March first the exemptions will be removed.

Other-

- I am working on reviewing permits and sales in the field as usual when time permits.
- We have been working on scanning data from the physical files for a couple years when time permits. We have created "Master Files" for each parcel. While the scanning is not finished due to clerk changes, I am working to rename and move all other computerized files into each Master File.
- Assessment Data Files were turned in to the County on the 7th so the town and county Rates can be figured in time for the printing of the tax bills.

I still need to find a clerk for a couple hours a week.

HIGHWAY REPORT

ACTIVITIES:

The installation of broadband turned out to be very time consuming. An outlet still needs to be installed on the outside of the building to provide power to the ONT enclosure. This outlet has to be separate from the generator circuit.

With all the rain and wind we've experienced, we did have trees down and plugged culverts. We had significant damage on School House Road, where we ended up replacing 30 feet of guide rail and several posts. Currently NYSEG is working on Schillings Crossing Road dealing with an oil spill cleanup and pole replacement. A large oak demolished the transformer and pole. In all we had about a dozen trees down.

Potholes continue to haunt us - we are doing our best to stay on top of them.

The fire company moved their trucks out of the highway garage giving us back the space in time for the cold temperatures. All went well.

We did a major tree removal on Cunningham Hill with the cooperation of the land owner. This work now allows more sun light to help this particular area from icing so heavily. Plus, it looks a lot better and is easier to maintain the road side.

Truck #12 received new brakes in the back which were done in house and then inspected. Truck #7 needed 2 new batteries.

We are now on our winter schedule which is Monday - Friday 7:00 a.m. - 3:30 p.m.

CHIPS reimbursement \$213,870.00 was applied for.

REQUESTS:

Wishing everyone a very Happy Thanksgiving!

PUBLIC DISCUSSION:

Wendy Dwyer is very concerned about the trucks pulling out in front of traffic at the Love's truck stop. Wendy thanked the town for getting the new vehicle and the charging station.

ADJOURNMENT: Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adjourn the meeting at 8:30 p.m. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl – yes

Motion Carried.

Respectfully submitted,

Charlotte L. Cowan, Town Clerk