

DECEMBER 23rd, 2019

TOWN BOARD END- OF- THE- YEAR MEETING – DECEMBER 23RD, 2019.

Supervisor Richard Keaveney opened the end of the year meeting at 7:00 PM with the Pledge of Allegiance to the Flag followed by a moment of silence.

PRESENT: Supervisor Richard Keaveney
Councilperson Alan Miller
Councilperson Brenda Adams
Councilperson Terese Platten
Councilperson David Patzwahl

AUDIENCE: 1

Supervisor Richard Keaveney read the public notice: Please take notice that the Canaan Town Board will hold a Special End of the year meeting at the Canaan Town Hall, 1647 County Route 5, Canaan, New York 12029, at 7:00 p.m. on December 23rd, 2019; by order of the Canaan Town Board.

Resolution #119 – Budget transfer -\$500.00 from Highway Fund General Repairs Contractual Account (DA5110.4) to the machinery account (DA5130.4). 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;
Councilperson Alan Miller – yes;
Councilperson Brenda Adams – yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl -yes.

Resolution #119 adopted.

Resolution #120 – Budget Adjustment - increase the unexpended balance in the Highway Fund by \$80,000.00 and the Highway Capital Contribution account (DA 962) by \$80,000.00 in the Highway Fund). 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;
Councilperson Alan Miller – yes;
Councilperson Brenda Adams – yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl -yes.

Resolution #120 adopted.

Resolution #121 – Budget Adjustment – transfer \$1,000.00 from the Central Data Account (A1680.4) to the Insurance account (A1910.4). 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;
Councilperson Alan Miller – yes;
Councilperson Brenda Adams – yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl -yes.

Resolution #121 adopted.

Motion: Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to approve an additional contribution from the Highway Fund to the Highway Capital Account of \$80,000.00. 5-ayes

Roll-call showed: Supervisor Richard Keaveney – yes;
 Councilperson Alan Miller – yes;
 Councilperson Brenda Adams – yes;
 Councilperson Terese Platten – yes; and
 Councilperson David Patzwahl -yes.

Motion Carried.

Supervisor Richard Keaveney reviewed the fund balances for the end of the year 2019.

2019 Year-End Fund Balances

General Fund

November 30,2019 Fund Balance	168,614
December Revenues	16,020
Grant Reimbursement	41,126
December Personnel Expenses	22,184
December Contractual Expenses	9,283
Charging Station	8,950
2019 Year-End Fund Balance	185,343
Assigned to 2020 Budget	75,000
Unassigned Reserves	110,343

Highway Fund

November 30, 2019 Fund Balance	175,392
December Revenues	214,100
December Personnel Expenses	14,800
December Contractual Expenses	27,596
Contribution to Highway Capital Fund	35,000
Estimated Encumbered Expenses	19,664
2019 Year-End Fund Balance	292,432
Assigned to 2020 Budget	115,000
Unassigned Reserves	177,432

2020 Truck Purchase

Highway Capital Equipment Fund	178,000
Highway Fund Unassigned Reserves End of Year 2019	177,432
Total	355,432

Mack Truck Cost	215,350
Trade-In/Auction on 2003 International Truck	10,000
Net Cost	205,350

Additional Transfer to Highway Capital Fund	80,000
Highway Capital Fund with Addition	258,000

Highway Capital Fund After Purchase	52,650
Highway Fund Unassigned Reserves After Purchase	97,432

2019 Year-End Performance

General Fund

Full Year Revenues	644,923
Full Year Expenses	527,088
2019 Year-End Net	117,835
Fund Balance Assigned to 2020 Budget	75,000
Unassigned Reserves Increase/(Decrease)	42,835

Highway Fund

Full Year Revenues	1,033,262
Full Year Expenses (Incl. Encumbered)	947,244
2019 Year-End Net	86,018
Fund Balance Assigned to 2020 Budget	100,000
Unassigned Reserves Increase/(Decrease)	(13,982)

Board Discussion:

1. NYSERDA Grant Update: Councilperson Terese Platten said that the end date for the grant is March 2020. Supervisor Keaveney said that he would speak to the people who are going to install the car charger about the installation of the car charger.

Public Discussion: Wendy Dwyer asked about the Highway trucks that were discussed in the October/November meetings. We need to know which truck the Highway Superintendent, Bernhard Meyer, is talking about not just by number.

Adjournment: Councilperson Brenda Adams made a motion, seconded by Councilperson Alan Miller, to adjourn the meeting at 7:30 p.m. 5-eyes
Motion Carried.

Respectfully submitted,

*Charlotte L. Cowan, MMC/RMC
Canaan Town Clerk
Municipal Seal*

