

February 13th, 2017 - Town Board Special Audit Meeting

Supervisor Richard Keaveney opened the meeting at 6:30 p.m.

PRESENT: Supervisor Richard Keaveney
Councilperson Alan Miller
Councilperson Brenda Adams
Councilperson Terese Platten
Councilperson David Patzwahl

AUDIENCE: 2

Supervisor Richard Keaveney recused himself because the Supervisor books were audited.

The books for the year 2016 were audited.

Councilperson David Patzwahl audited the Court records; Councilperson Alan Miller audited the Town Clerk records; Councilperson Brenda Adams audited the Supervisor records; and Councilperson Terese Platten audited the Tax Collector records.

The audit meeting was closed at 7:00 p.m.

Respectfully submitted,

Charlotte L. Cowan

February 13th, 2017 – Town Board Meeting

Supervisor Richard Keaveney opened the meeting at 7:07 p.m. with the Pledge of Allegiance to the Flag, followed by a moment of silence.

PRESENT: Supervisor Richard Keaveney
Councilperson Alan Miller
Councilperson Brenda Adams
Councilperson Terese Platten
Councilperson David Patzwahl

Audience: 6

MINUTES:

MOTION: Motion made by Councilperson Brenda Adams, seconded by Councilperson Alan Miller to approve the January 9th, 2017 Organizational meeting minutes. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl - abstained.
Motion Carried.

BILLS:

MOTION: Councilperson David Patzwahl made a motion, seconded by Councilperson Terese Platten, to approve the payment of the February bills: General Encumbered bills: #14 - #40 in the

amount of \$8,700.22; December Highway bills: #1 - #10 in the amount of \$20,877.81. Councilperson Brenda Adams made a motion, seconded by Councilperson David Patzwahl to approve the payment of the February Encumbered bills: General Encumbered Fund bills: #392-#393 in the amount of \$1,385.14; and the Highway Encumbered Fund bills: #139-#140 in the amount of \$1,922.34. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl - yes.
Motion Carried.

SUPERVISOR MONTHLY REPORT

Town Clerk Revenues	\$ 302.88
Highway Fund	\$289,357.88
Highway Fund Capital	\$269,247.25
Lighting Districts	\$ 493.32
Ambulance Districts & Fire Districts	\$ 34.89
Building Inspector	\$ 692.00
Planning Board	\$ -0-
Recreation	\$ 7,626.63
General Fund Balance	\$ 177,696.88
Court Revenues	\$ 3,186.00
Zoning Board of Appeals	\$ -0-
Tax Collector	\$1,604,055.46

Revenues for the month of JANUARY -2017

Resolution #43 – Town Board Audit

Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to approve the financials for the year 2016 of the Town Clerk, Tax Collector, Supervisor, and the judges' financials. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl – yes.

Resolution #43 adopted.

Resolution #44 – Appointing Deputy Supervisor

Supervisor Richard Keaveney made a motion, seconded by Councilperson Alan Miller, to approve appointing Councilperson Brenda Adams to act as Deputy Supervisor for the year 2017. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl – yes.

Resolution #44 adopted.

Resolution #45 – Supporting Town Assessor in Updating of 2018 Assessment Roll

Councilperson Brenda Adams made a motion, seconded by Councilperson Terese Platten, to approve Town Assessor Kimberly Cammer in updating of the Town’s 2018 Assessment Roll and maintenance of such Assessment Roll at full-market value. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl – yes.

Resolution #45 adopted.

BOARD DISCUSSION:

1. OSC Audit: The Office of the State Comptroller has been in town reviewing the Town records for the year 2016. They have been here for two weeks reviewing expenses revenues and the practices of finances. The last audit, by the State, was done fifteen years ago.
2. Revaluation Process: Supervisor Richard Keaveney said that the Assessor, Kim Cammer, has monthly meetings with ORPS (Office of Real Property) and Columbia County. Supervisor Richard Keaveney read the Assessor’s report.
3. Supervisor Richard Keaveney reported that there are two more culverts to be replaced on Route 24 in Red Rock and that Route 24 will be paved.

ASSESSOR’S REPORT:

Exemptions -

- Renewal applications have been coming in steady. A letter was sent with the renewal notices December 1st stating additional hours for exemption drop off and help. The assessor clerk has been available on Thursdays December - February between the hours of 10-1. Most people have NOT taken advantage of this or have not read the letter and still continue to come during normal office hours.
- All exemptions are due by March 1, 2017. There are no exceptions except for a documented medical problem or death in the family. If any exemptions come in late they will be denied and removed and appeals now have to go through the State.
- We have been alerted that eventually all assessor offices will be audited with exemptions being the main focus.

Other-

- The office is very busy at this time due to finishing up any field work and assessment changes needed to produce the new roll, ongoing sales entry and verifications and normal business. At this time, we are also working with the State and county to determine the level of assessment.

DATA Verification-

- The County Data Collector has started working in the field. Notices and information has been posted on the website. She will be verifying data from every residential and commercial property. She is carrying identification and driving a county car with a county placard. We expect to be finished by April 1, weather permitting. I will be working closely with her and reviewing the work weekly.

SALES- None entered for 2017

HIGHWAY REPORT:

ACTIVITIES:

We installed two new insulated windows and started ripping out the sheet rock and insulation near the entry door. Repairing this side of the main room will help with the heat loss. We have moved into the new office space! Lightening, heat and no rats makes a happy work environment

Old man winter reared its ugly head this past week. Snow banks are higher than we have seen in quite a while. We did well short of one breakdown. We had a steering tire let go on Truck #8. Because the weight of the truck tires are more than we can handle safely in the field we had Sunnyside Garage come out to jack the truck up and put on the spare. That kept us going.

People plowing snow across the roads is a problem. Not only is it illegal it's dangerous! Frequent flyers will be reported to the sheriff department

We had a surprise visit from an examiner with the Division of Local Government and School Accountability. He wanted to see what our bidding process was, how we tracked overtime and our process for recording fuel usage.

It was brought to our attention that there was no clear signage for the speed change on Frisbee Street. We have corrected the situation.

Fire extinguishers have been updated.

We brought in over 1100 Ton of material during our "January thaw". With the warm temperatures we were experiencing the roads starting to invert.

We have used approximately 2/3 of our sand & salt mixture. The ice has been relentless this year.

DISCUSSIONS & REQUESTS:

Permission to go out to bid for services & material.

Permission to purchase three new phones for the highway garage not to exceed \$100.

HAPPY VALENTINE'S DAY

MOTION: Supervisor Richard Keaveney made a motion, seconded by Councilperson Alan Miller, to go out to bid for services (clean-up and tree service) and materials. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl – yes.

Motion Carried.

MOTION: Councilperson Alan Miller mad a motion, seconded by Councilperson Brenda Adams, for the Highway Department to purchase three new phones, no to exceed \$100.00 from the General Fund. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl – yes.

Motion Carried.

PUBLIC DISCUSSION:

1. Broad Band: Fairpoint consolidation, Spectrum/Charter (Time Warner taking over) but if this take over occurs it must provide 100mb per second. Time Warner in Pittsfield is dropping channels and increasing prices.
2. Councilperson Terese Platten expressed concern of the intersection at Count Route 5 and State Route 295. Many cars are using Old Post Road for a short cut to this intersection, not stopping and pulling out onto County Route North. Councilperson Platten will contact the County.
3. Me. Wendy Dwyer asked if the Highway Superintendent could make a “T” at the above-mentioned intersection. Ms. Dwyer also suggested that the Sheriff’s department should monitor traffic on Fridays’ and Saturdays’.

ADJOURNMENT: Councilperson Brenda Adams made a motion, seconded by Councilperson Terese Platten, to adjourn the meeting at 8:26 p.m. 5-ayes

Roll-call showed: Supervisor Richard Keaveney - yes;
Councilperson Alan Miller - yes;
Councilperson Brenda Adams - yes;
Councilperson Terese Platten - yes; and
Councilperson David Patzwahl – yes

Motion Carried.

Respectfully submitted,

Charlotte L. Cowan, Town Clerk

