

TOWN BOARD MEETING – MARCH 9TH, 2020

Supervisor Brenda Adams opened the Town Board meeting with the Pledge Allegiance to the Flag followed by a moment of silence at 7:00 p.m.

Audience: 6

Present: Supervisor Brenda Adams
Councilperson Alan Miller
Councilperson Ginny Nightingale
Councilperson Terese Platten
Councilperson David Patzwahl -

BILLS: Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to approve the General bills: #59 - #84 in the amount of \$24,142.42; Highway bills: #17 - #30 in the amount of \$16,952.64. 5-ayes. Roll-call showed: Supervisor Brenda Adams - yes;
Councilperson Alan Miller- yes;
Councilperson Ginny Nightingale- yes;
Councilperson Terese Platten – yes; and
Councilperson David Patzwahl – yes.
Motion Carried.

MINUTES;

Motion: Councilperson Ginny Nightingale made a motion, seconded by Councilperson Alan Miller, to approve February 10th, 2020 town board minutes. 5-ayes.
Roll-call showed: Supervisor Brenda Adams - yes;
Councilperson Alan Miller- yes;
Councilperson Ginny Nightingale-yes;
Councilperson Terese -Platten – yes; and
Councilperson David Patzwahl – yes..
Motion Carried.

SUPERVISOR MONTHLY REPORT

Town Clerk Revenues	\$ 110.00
Highway Fund	\$339,647.01
Highway Fund-Capital	\$ 42,874.96
Lighting Districts	\$ 4,271.00
Fire Districts	\$ 300.00
Building Inspector	\$ 2,249.00
Planning Board	\$
Recreation	\$ 3,493.52
General Fund Balance	\$ 448,160.70
Court Revenues	\$
Zoning Board of Appeals	\$
Tax Collector	\$ 72,935.80
Revenues for the month of March - 2020	

RESOLUTION #49 – Budget Adjustment

Transfer NYSERDA funds of \$10,000.00 to the Revenue account A2705, Gifts and Donations line \$10,000.00, to the Expense account A2705, Expenditure of Donation line.

Motion: Councilperson David Patzwahl made a motion, seconded by Councilperson Alan Miller, to adopt Resolution #49. 5-ayes.
Roll-call showed: Supervisor Brenda Adams - yes;
Councilperson Alan Miller- yes;
Councilperson Ginny Nightingale-yes;

Councilperson Terese -Platten – yes; and
Councilperson David Patzwahl – yes..
Resolution #49 adopted.

Motion: Councilperson Terese Platten made a motion, seconded by Councilperson Alan Miller, to approve Highway Superintendent, Bernhard Meyer, to attend Highway school. 5-ayes.

Roll-call showed: Supervisor Brenda Adams - yes;
Councilperson Alan Miller- yes;
Councilperson Ginny Nightingale-yes;
Councilperson Terese -Platten – yes; and
Councilperson David Patzwahl – yes..
Motion Carried.

Motion: Councilperson Terese Platten made a motion, seconded by Councilperson Ginny Nightingale, to appoint **Kristen Clark** and **Will Powers** to the Canaan Recreation Committee. 5-ayes.

Roll-call showed: Supervisor Brenda Adams - yes;
Councilperson Alan Miller- yes;
Councilperson Ginny Nightingale-yes;
Councilperson Terese -Platten – yes; and
Councilperson David Patzwahl – yes.
Motion Carried.

Motion: Councilperson David Patzwahl made a motion, seconded by Councilperson Ginny Nightingale, to appoint **Sarah Crowell** to the position of Columbia County Environmental Management Council representative for the Town of Canaan. 5-ayes.

Roll-call showed: Supervisor Brenda Adams - yes;
Councilperson Alan Miller- yes;
Councilperson Ginny Nightingale-yes;
Councilperson Terese -Platten – yes;
Councilperson David Patzwahl – yes.
Motion Carried.

HIGHWAY MONTHLY REPORT

Highway Superintendent, Bernhard Meyer, read his monthly report.

ACTIVITIES:

Soft roads have been a major issue for the highway department. Contractors are anxious to start work but the roads can't handle the heavy truck traffic. Add to that a few inches of snow and we have our work cut out! While the roads are still frozen, the grader is out daily. We have started to apply gravel to areas that are indicating failure. We've had a few complaints of flat tires due to the sharp stones but are doing our best to cover those areas. The Town of Ghent has been a big help hauling gravel and stone products, which enabled us to keep ahead of the grader. We are being overly proactive in hopes of preventing a repeat of last year.

We went to Zwack's who outfitted the new Mack truck to review specs and details. A couple of minor changes and all are OK. The truck upon completion went back to Albany Truck Sales for the final programing and detailing.

We brought the tractor with the boom mower in to be serviced. It is now 15 years old and the mower is in dire need of repair. Most of the bushings and pins are worn out as well as the hydraulic hoses. It looks expensive.

Truck 7 the F550 had its issues by throwing codes and going into the limp home mode. Our team was able to solve the problem - we had frayed wires on an oil pressure sensor. This truck is also 15 years old and all of a sudden, it's showing its age as well.

REQUESTS:

Accept the bids as presented. Please send the acceptance letters to the bidders. Permission to go to highway school 5/31 - 6/3

BIDS: 2020

VENDOR

PRODUCT/SERVICES

Bemiss Trucking	Trucking
Callanan	Gravel products
Chavin	Shale
Chemung	Guide rail, pipe, fabric
Colarusso	Gravel products
George Hoover	Trucking
Gorman Brothers	NO (Dust Control)
Innovative Surface Solutions	Dust suppression
Jordan Tree Service	Bucket truck
Peckham	NO (Dust Control)
Polaro	Gravel products
Rifenburg Construction	Gravel products
Senter	Gravel products
TCBR	Guide rail, pipe, fabric

Motion: Councilperson Ginny Nightingale made a motion, seconded by Councilperson Alan Miller, to accept the bids awarded that were read by Highway Superintendent, Bernhard Meyer. 5- ayes.

Roll-call showed: Supervisor Brenda Adams - yes;
 Councilperson Alan Miller- yes;
 Councilperson Ginny Nightingale-yes;
 Councilperson Terese -Platten – yes;
 Councilperson David Patzwahl – yes.
 Motion Carried.

Board discussion:

- Powell retirement:** Supervisor Brenda Adams said that West Powell, the town animal/dog control officer will be retiring effective March 31st. We have one person who has sent in a resume expressing interest in the position. She is assistant dog control officer in one municipality and working two others. Supervisor Adams said that she would also like to contact the Conservation Club and the rifle club members, if anybody would like to reach out to accept or send a letter of interest, the position is open.
- Voting machines de-acquisition:** Supervisor Adams said we have two metal voting machines in our closet. The Columbia County Office of the Aging and various groups that use our space would like more storage space to tidy up the front of the town hall. Supervisor Adams has spoken to the Board of Elections, who are not interested in the machines nor do they have people to service said machines. Supervisor Adams has reached out to the school districts to see if they would be interested, if they are not interested can we acquisition them for scrap metal? We will ask the fire company and shall wait to hear from the schools and/or the fire company.
- Meals On Wheels driver slots filled/thanks to Jean Stelling:** Thanks to Jean Stelling we have more than filled the driver vacancies. Supervisor Brenda Adams, “Thanked,” Gary Flaherty for all the years of his loyal service.
- Open positions:** There are still three open positions: a zoning board clerk, planning board clerk and a dog control officer. Notices are in the paper for the positions and one person could do both clerk positions. Town Clerk, Charlotte Cowan, asked if the fire company could put a notice of the open positions open, on the fire house board. Gary Flaherty said he would ask.
- Charger update:** Councilperson Terese Platten presented a diagram of how the ChargePoint charging station accesses cell service, which is needed for the charging station to work. We do not have cell service at the town hall, a network extender was installed, which is connected via Ethernet to the town hall broadband service. Using the broadband, the network extender (which also has GPS and an antenna) connects to Verizon cellular service. Councilperson David Patzwahl asked if we have line item for us to track the usage of the charging station. Supervisor Adams said that we need to create that. Councilperson Platten said that we need to manipulate the administrative tasks within our web account at ChargePoint; currently the Supervisor is the only person with administrative access to the ChargePoint account. We were awarded a \$35,000.00 NYSERDA grant to purchase the hybrid vehicle and install the charging station. So far, received \$8,750.00 from NYSERDA. Councilperson Platten has invoiced for another \$6,750.00, sent to their finance department. Once she uploads the final documentation, we’ll get the rest of the money,

which is approximately \$19,500. Councilperson Platten said the cost of the vehicle was \$32,161.93, that includes the trade in of the Jeep and other rebates we got. The ChargePoint charging station cost \$7,664.00; and there is a tech support agreement that we still have to finish setting up. The text support will be a recurring cost. The extender was an extra \$754.00, that is a one-time cost. The whole cost this first year is \$9,717.19. The total cost of the vehicle and charging station is \$41,808.12. So, \$6,880.12 is not covered by the grant. The shared services with the co-pay from the other towns, Copake, Philmont and Hillsdale of \$2,042.00 each, almost covers everything, but \$454.12.

Now that we're on line we will be identified as a town having a charging location.

6. **RECREATION:** Councilperson Terese Platten said that the summer swim program needs a new rowboat, which boat we share with Adams Point Beach Association (APBA). APBA President Jeanne Veillette Bowerman found and purchased a used rowboat for \$350.00. Supervisor Adams and Councilperson Platten are looking at line items to see where there might be monies available to pay for it.
7. **AUD revision/transfer of highway funds:** Supervisor Brenda Adams said that we missed one item that former Supervisor Keaveney spotted. We, as a board, transferred \$80,000.00 from the Highway Account to the Highway Capital account in November. It was reflected in the financials but not reflected in the AUD, so we will advise AUD.
8. **Changes to Dog Law:** Supervisor Brenda Adams said that she has spoken to town attorney, Andy Howard, concerning our local dog law. Andy will update the law to amend the licensing and enforcement of dogs running at large in order to protect the health, safety, and welfare of the town residents.

ASSESSOR MONTHLY REPORT:

Public notice of inventory completed and in Newspaper.

Exemption Deadline was March 1 and now exemptions are being processed.

Sales continuing to be processed as they come in.

In process of reviewing ongoing construction and needed assessment changes.

After working with the State through the PDC process we are going to be holding a 100% Level of Assessment for the 2020 Roll.

Assessor also working on yearly assessments for Special Franchise, State owned lands, etc.

Pending Article 7 an agreement is in place and waiting for the stipulation paperwork.

PUBLIC DISCUSSION:

Adjournment:

Councilperson Ginny Nightingale made a motion, seconded by Councilperson Alan Miller, to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

Charlotte L. Cowan Canaan
Town Clerk